

## Behavior Guidance and Discipline Policy

The goal of using guidance techniques in early childhood programs is to help children develop safe and appropriate ways of interacting with others and with the environment.

In the process of setting and enforcing limits, our staff assists the children in developing self-control and respect for the rights and property of others. Children need to learn the rules of getting along in a group, and adults need to balance the need for the individual rights and self-expression with the needs of the group. RULES AND LIMITS IN A DAYCARE SETTING ARE LIKELY TO DIFFER FROM THOSE IN A CHILD'S HOME BECAUSE OF THE NEED TO PROTECT THE RIGHTS AND SAFETY OF ALL THE CHILDREN.

Guidance and discipline techniques that will be used with the children include but are not limited to:

- Modeling acceptable behavior.
- Setting clear and enforceable limits.
- Recognizing the children's efforts.
- Anticipating and eliminating potential problems.
- Redirection.
- Use of natural and logical consequences.
- Planning the daily schedule in such a manner as to allow the children a successful mixture of choice and structure.

Children may be invited to work independently for a short time in order to regain self-control, and in those cases the child has an open invitation from the staff to return to the group when he/she feels ready. Any separation from the group will always be within sight and hearing of the staff, and the length of time will be related to the maturity of the child. Redirection is mainly used for children under two years of age. Time out is NOT used for children under two.

If the behavior continues we will set up a meeting with the parents to discuss the situation we are experiencing and to see if the behaviors are happening at home. Also, to see if there are changes going on at home that

could be triggering the behavior. We then together can come up with a plan of action and offer continued feedback.

Any child who, after attempts have been made to meet the child's needs, demonstrates inability to benefit from the type of care offered by the facility, or whose presence is detrimental to the group, shall be discharged from the facility.

In the situation when our facility decides that it is in the best interest of the child to terminate enrollment, the child's and parent's needs shall be considered when he or she leaves the facility, including referrals to other agencies or facilities.

I have received a copy of the Behavior Guidance Policy for Kiddy Garden and will abide by the guidelines set forth in this policy.

Parent Signature\_\_\_\_\_ Date\_\_\_\_\_